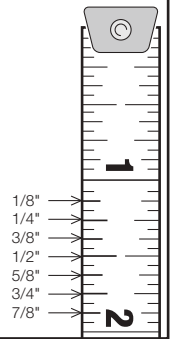# Measuring Guide for Wood Blinds and Faux Wood Blinds

Tools and Tips

- **Steel tape measure** — do not use cloth tape
- **Pencil**
- **Measurement Worksheet** – attached
- **Measure each window** and identify window locations – size variances are common
- **Round measurements** to the nearest ⅛"
- **Clearly record measurements** – width vs. height

1/8"
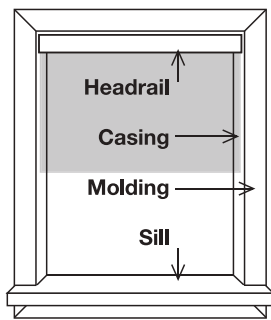1/4"
3/8"
1/2"
5/8"
3/4"
7/8"

Choose a Mount Type: Inside Mount or Outside Mount
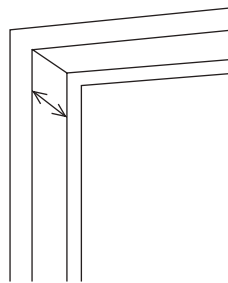
(See next page if you need help deciding which mount is best for your windows.)
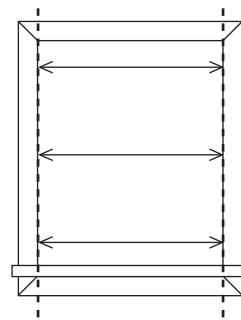
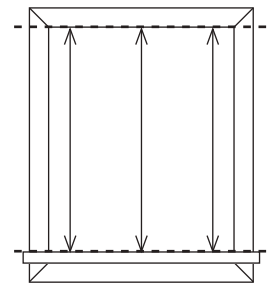### Inside Mount — Window treatments are installed inside the window casing.

Inside Mount Blind	Depth	Width	Height

Headrail
Casing
Molding
Sill

❶ **Measure Depth:** See chart on next page to determine if window casing has enough depth for an inside-mount window treatment.

❷ **Measure Width:** Measure the inside width of window casing in three places. Record narrowest measurement.

❸ **Measure Height:** Measure the inside height from the top of window casing to top of sill in three places. Record longest measurement.
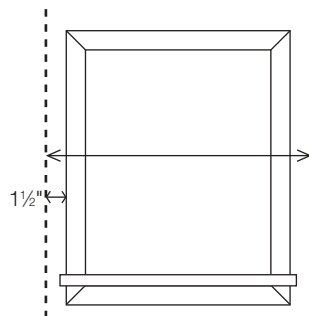
Note: Do not take any deductions for clearance. The manufacturer will take necessary deductions for a perfect fit.

Outside Mount — Window treatments are installed outside the window casing. Mount directly to wall or molding.
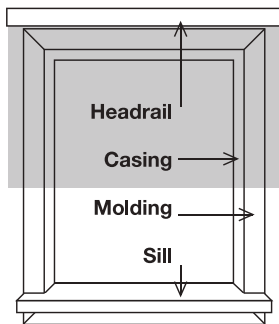
Outside Mount Blind	Width	Headrail Location	Height
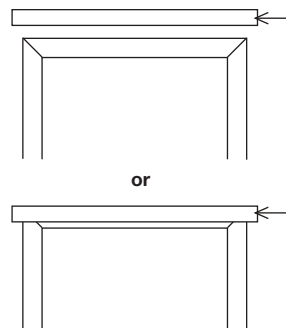
Headrail
Casing
Molding
Sill

1½"

Proposed Headrail Location

or
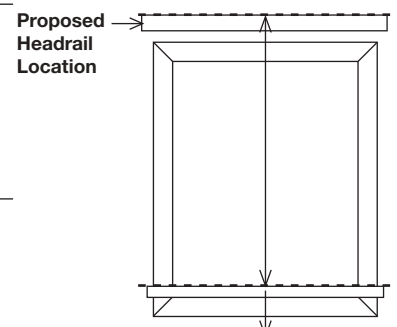
❶ **Measure Width:** Measure width to be covered. We recommend 1½" overlap on each side of the window (3" total) for optimum light control and privacy. Record measurement.

❷ **Determine Headrail Location** Determine if headrail will be on molding or above molding and mark spot.

❸ **Measure Height:** Measure height to be covered from top of headrail location to top of sill or lower if overlap is desired for additional light control and privacy. Record measurement.

Note: The manufacturer makes NO deductions on outside-mount installations.

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Mounting Considerations

Reason for Choosing Inside Mount

Clean Look
- Inside-mount treatments are installed inside the window casing, showcasing attractive window trim.

- The window opening frames the treatment for a finished, clean appearance.

Allows Sill Space on Deep Windows
- In some deep-set windows, the window treatment can be installed to allow plants or other items to be placed in front of the window treatment on the sill.

Limitations of Inside Mount

Light Gaps
- A small deduction in the width and/or length is taken at the manufacturer to allow for proper operating clearance, and this causes a small gap on each side of the treatment, affecting the treatment's ability to darken a room.

Obstructed View
- The stack (compressed portion of the window treatment when fully raised) will obstruct part of the view from the window.

- The amount of stack varies by product.

Architectural Obstacles
- Obstacles such as handles and cranks can interfere with the operation of inside-mount treatments.

Reason for Choosing Outside Mount

Improve Privacy and Light Control
- Light gaps on the side of the window treatment can be substantially diminished or eliminated.

Fewer Installation Limitations
- Outside-mount window treatments are ideal for covering non-square windows.

- Outside-mount window treatments are installed higher than the window opening for an unobstructed view when fully raised.

Architectural Obstacles
- Outside-mount window treatments can clear obstacles like handles and cranks.

Enlarge the Look of a Small Window
- Increase overlap above and below or to each side of the window.

Hide Window Trim
- Outside-mount treatments can easily hide unattractive window trim.

Limitations of Outside Mount

Required Surface Above Window Frame
- Outside-mount brackets require at least 2" of flat surface above window or on window frame for mounting brackets; Projection brackets or shims can be ordered if needed to clear frame or molding.

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A. Flush Mount: If the window casing is deep enough to mount the entire headrail and valance inside of it, this is called a flush mount.

B. Partially Recessed: A partially recessed window treatment is when the depth of the window casing is less than the space necessary for a flush mount.

Wood Blinds and Faux Wood Blinds	Valance Type	Control Type	Depth needed for **Flush Mount**	Depth needed for **Partially Recessed**
1" Traditions® Wood	Classic Valance	wand	2⁷⁄₁₆"	¾"
	Signature Valance	wand	2⁷⁄₁₆"	
	Legacy Valance	wand	2½"	
	Symphony Valance	wand	2⅞"	
1" Traditions Elite Wood	Classic Valance	wand	2¹⁄₁₆"	¾"
	Signature Valance	wand	2¹⁄₁₆"	
	Legacy Valance	wand	2⅜"	
	Symphony Valance	wand	2¹³⁄₁₆"	
2" Traditions and Elite Wood	Classic Valance	cord	3¼"	¾"
		cordless	3¾"	
		wand	3⅞"	
		Simpull	3⁵⁄₁₆"	1¼"
	Signature Valance	cord	3¼"	¾"
		cordless	3¾"	
		wand	3⅞"	
		Simpull	3⁵⁄₁₆"	1¼"
	Legacy Valance	cord	3⁵⁄₁₆"	¾"
		cordless	4¹⁄₁₆"	
		wand	4"	
		Simpull	3⁷⁄₁₆"	1¼"
	Symphony Valance	cord	3¹¹⁄₁₆"	¾"
		cordless	4¼"	
		wand	4⅜"	
		Simpull	3¾"	1¼"
2" Traditions Bamboo and Barnwood	Classic Valance	cord	3¼"	¾"
		wand	3⅞"	
		cordless	3¾"	
2" Traditions Distressed and Ash	Legacy Valance	cord	3⁵⁄₁₆"	¾"
		wand	4"	
		cordless	4¹⁄₁₆"	
2" Traditions Elite Authentic American Hardwoods (Maple, Walnut, Cherry)	Legacy Valance	cord	3⁵⁄₁₆"	¾"
		cordless	4¹⁄₁₆"	
		wand	4"	
		Elite Simpull	3⁷⁄₁₆"	1¼"
2" Traditions Elite Wood Glazed and Beaded Slat only	Beaded Valance	cord	3¹¹⁄₁₆"	¾"
		cordless	4¼"	
		wand	4⅜"	
		Elite Simpull	3⁵⁄₁₆"	1¼"
2⅜" Traditions and Elite Wood	Classic Valance	cord	4⅛"	¾"
		cordless	3¾"	
	Signature Valance	cord	4⅛"	
		cordless	3¾"	
	Legacy Valance	cord	4³⁄₁₆"	
		cordless	4¹⁄₁₆"	
	Symphony Valance	cord	4⁹⁄₁₆"	
		cordless	4⅜"	
2½" Traditions Wood Shutter Style	Classic Valance	cord	4⁵⁄₁₆"	¾"
		cordless	4"	
	Signature Valance	cord	4⁵⁄₁₆"	
		cordless	4"	
	Legacy Valance	cord	4¾"	
		cordless	4¹⁄₁₆"	
	Symphony Valance	cord	4¾"	
		cordless	4⅜"	
2" Traditions Composite	Classic Valance	cord	3¼"	¾"
		wand	3⅞"	
		cordless	3¾"	
	Majestic Valance	cord	3⁵⁄₁₆"	
		wand	4"	
		cordless	3¹⁵⁄₁₆"	
2½" Traditions Shutter Style Composite	Classic Valance	cord	4⅛"	¾"
	Majestic Valance	cord	4½"	
2" Lake Forest® Premium Faux and 2" Lake Forest Faux	Classic Valance	cord	3¼"	¾"
		wand	3⅞"	
		cordless	3¾"	
	Majestic Valance	cord	3⁵⁄₁₆"	
		wand	4"	
		cordless	4"	
2½" Lake Forest Faux Wood	Classic Valance	cord	4¹⁄₁₆"	¾"
		cordless	3¾"	
	Majestic Valance	cord	4³⁄₁₆"	
		cordless	4³⁄₁₆"	

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Measuring and Ordering Worksheet

Window #1_____
(location)

Measuring

For Inside Mount

Depth of window casing:_____

Measure width of window in 3 places and circle the narrowest width below:

Width #1:_____

Width #2:_____

Width #3:_____

Measure height of window in 3 places and circle the longest height below:

Height #1:_____

Height #2:_____

Height #3:_____

For Outside Mount

Width: _____

Height:_____

Ordering

Mount Type: ☐Inside ☐Outside

Ordering Width: _____

Ordering Height: _____

Type of Blind or Shade:_____

Style Name: _____

Color Number:_____

Controls & Options to consider:

☐ Corded

☐ Cordless

☐ Bottom Up/Top Down
(Cellular, Pleated , Roman, and Natural Shades)

☐ Sun Up/Sun Down
(Cellular & Pleated Shades only)

☐ Cornice:_____

☐ Valance:_____

☐ Other:_____

Window #2_____
(location)

Measuring

For Inside Mount

Depth of window casing:_____

Measure width of window in 3 places and circle the narrowest width below:

Width #1:_____

Width #2:_____

Width #3:_____

Measure height of window in 3 places and circle the longest height below:

Height #1:_____

Height #2:_____

Height #3:_____

For Outside Mount

Width: _____

Height:_____

Ordering

Mount Type: ☐Inside ☐Outside

Ordering Width: _____

Ordering Height: _____

Type of Blind or Shade:_____

Style Name: _____

Color Number:_____

Controls & Options to consider:

☐ Corded

☐ Cordless

☐ Bottom Up/Top Down
(Cellular, Pleated , Roman, and Natural Shades)

☐ Sun Up/Sun Down
(Cellular & Pleated Shades only)

☐ Cornice:_____

☐ Valance:_____

☐ Other:_____

Window #3_____
(location)

Measuring

For Inside Mount

Depth of window casing:_____

Measure width of window in 3 places and circle the narrowest width below:

Width #1:_____

Width #2:_____

Width #3:_____

Measure height of window in 3 places and circle the longest height below:

Height #1:_____

Height #2:_____

Height #3:_____

For Outside Mount

Width: _____

Height:_____

Ordering

Mount Type: ☐Inside ☐Outside

Ordering Width: _____

Ordering Height: _____

Type of Blind or Shade:_____

Style Name: _____

Color Number:_____

Controls & Options to consider:

☐ Corded

☐ Cordless

☐ Bottom Up/Top Down
(Cellular, Pleated , Roman, and Natural Shades)

☐ Sun Up/Sun Down
(Cellular & Pleated Shades only)

☐ Cornice:_____

☐ Valance:_____

☐ Other:_____