COMMONWEALTH OF KENTUCKY Cabinet for Health and Family Services Department for Income Support Child Support Enforcement

APPLICATION FOR CHILD SUPPORT SERVICES

()	Check this space if you are the custodial parent. Custodial parent	
	includes the physical custodian.	

() Check this space if you are the putative (alleged) father or the noncustodial parent.

FOR	OFFICE USE ONLY	
IV-D Number	1.4	
Date Requested	5	
Date Provided		
Date Returned		

Full child support services will be provided to you unless you check one of the two spaces shown below:

- () I wish to receive only location services. Location Only Case State Parent Locator Section (SPLS)
- () I wish to receive only location services. Parental Kidnapping Case SPLS No other service will be provided by child support staff when you request only location services.

I. NONCUSTODIAL PARENT'S (NCP) INFORMATION

Name (First Name, Middle Name, Last Name, Suffix)				Social Security Number:			
Noncustodial Pa	arent's Maiden N	ame, if applicat	ble (First Name, Midd	le Name, Last Name)			
Alias(es) (First Name, Middle Name, Last Name)			Nickname(s) (First	Name, Middle Name,	Last Name)		
Email Address							
Current Residen	tial Address	i i i i i i i i i i i i i i i i i i i		Previous Address			
Street Number &	& Name			Street Number & N	Jame		
Apt/Suite Numb	ber			Apt/Suite Number			
City				City	State		
State				Country	Zip Code		
Country							
Zip Code				Date last at that add	dress:		
Current Mailing	Address (Enter	if the Noncustod	lial Parent has a				
different Mailing	g Address)						
Street Number &	& Name						
Apt/Suite Numb	ber						
City							
State							
Country							
Zip Code							
Home Telephon	e Number	W	ork Telephone Numb	er	Cell Phone Number		
() -		() -		() -		
Sex: M F	Date	e of Birth	Country of Birth	State of Birth	County of Birth	City of Birth	
Race: () Native America	an or Alaskan N	ative () A	sian () Black o	or African American	() Hispanic	
and the second) Native Hawaiia	n or Other Paci	fic Islander () W	hite () Unknow	wn	() Other	
Hair Color	Eye Color	Weight		Other Identifying Featu	ires		

Web site: http://chfs.ky.gov/dis/cse.htm



What is the legal relationship status of Noncustodial Parent to child	d(ren)? (ex. Legal Father, Alleged Putative Father etc.).
What is employment status of the Noncustodial Parent? () Full Ti	me () Part Time () Unemployed () Unknown () Seasonal
Current Employer Name	Previous Employer Name
Address	Address
Street Number & Name	Street Number & Name
Apt/Suite Number	Apt/Suite Number
City	City
State	State
Country	Country
Zip Code	Zip Code
Start Date	Start Date End Date
Salary Per	Ending Pay Per
How often is the NCP paid?	
Occupation	
Union Name	Military Branch:
Union Number	Dimini Dimini.
Address, if known	
Apt/Suite Number	
City	Dates:
State	(From) (To)
Country	(10)
Zip Code	
Arrest/Prison Record	Incarceration Date
In which state did this occur?	
In which county did this occur?	Release Date
Which facility?	Trobuse Dute
What is the current marital status of the NCP?	
()Divorced () Married () Never M	Iarried () Separated () Widowed
Name of Noncustodial Parent's current spouse: (First Name, Middle	
Walle of Wolcustodial Latent's current spouse. (Thist Walle, Wildle	e Name, Last Name)
Is the NCP currently receiving benefits? If so, select all that apply a	nd list the state when applicable
() Medical Assistance State: () RSDI/SSD	() SSI
() Food Stamps (SNAP) State: () Black Lung	() Veterans Assistance
() TANF (AFDC/KTAP) State: () Other :	() veterans resistance
() Child Care Assistance State: () None :	
If the NCP is not currently receiving benefits, have benefits been re- applicable.	ceived in the past? If so, select all that apply and list the state when
() Medical Assistance State: () RSDI/SSD	
	() SSI
1	() Veterans Assistance
() Child Care Assistance State: () None :	
Does the Noncustodial Parent own a car? () Yes () No Make	Model Year
NCP's Father's name (First Name, Middle Initial, Last Name)	NCP's Mother's name (First Name, Middle Initial, Last Name)
	NCP's Mother's Maiden Name
Is NCP's father living? () Yes () No () Unknown	Is NCP's mother living? () Yes () No () Unknown
Father's Address (if known)?	Mother's Address (if known)?
Street Number & Name	Street Number & Name
Apt/Suite Number	Apt/Suite Number
City	City
State	State
Country	Country
Zip Code	Zip Code
Home Telephone Number: () -	Home Telephone Number: () -

II. CUSTODIAL PARENT'S (CP) INFORMATION

ĩ					ORIGINATION					
	Name (First Nam	ne, Midd	le Name, La	st Nam	e, Suffix)		Social Se	curity Number:		
	Custodial Parent'	's Maide	n Name, if a	pplical	ole (First Name,	Middle	Name, Last Nam	e)		
Alias(es) (First Name, Middle Name, Last Name)			Nickna	me(s) (First Nam	ne, Middle Name, Last	Name)				
	Email Address		A)		I					
ſ	Current Residenti	ial Addre	ess	1. 3981		Curren	t Mailing Addres	s(Enter if the CP has a	differen	t mailing Address)
	Street Number &	Name					Number & Name		anneren	maning rearess)
	Apt/Suite Numbe						ite Number			
	City					City	ne rumber			
	State					State				
	Country					Country				
	Zip Code									
	Zipeode					Zip Co	ue			
ſ	Home Telephone	Number			Work Telepho	one Num	ıber	Cell Phone Number		
	() -				() -			() -		
ſ	Sex: M F	Dat	e of Birth	Coun	try of Birth	State of	of Birth	County of Birth	City of	Birth
										birtin
	Race: ()	Native A	merican or	Alaska	n Native	()	Asian ()	Black or African Ame	rican	() Hispanic
					Pacific Islander			Unknown	incun	() Other
r	Hair Color	Eye	Weigh		Height			ying Features		() other
		Color						Jing I cutures		
	What is the legal 1		hip status of	CP to	child(ren)? (ex.	Mother,	Father, Grandmo	other, Grandfather etc.).	
	What is employment	ent statu	s of the CP?	()	Full Time () Part	Time () Ur	nemployed () Unl	known	() Seasonal
	Current Employer	Name					Previous Emplo	oyer Name		
	Address						Address			
	Street Number &	Name						& Name		
	Apt/Suite Number						Street Number & Name			
	City						Apt/Suite Number			
1	State						City State			
1	Country									
	Zip Code						Country Zin Code			
	Start Date						Zip Code	E ID (
	Salary		Dan				Start Date	End Date		
L		10	Per				Ending Pay	Per		
\vdash	How often is the C	P paid?							<u></u>	
_	Occupation						1			
	Union Name						Military Branc	h:		
	Union Number									
	Address, if known									
	Apt/Suite Number	8	1.00001.0000							
	City		State				Dates:			
	Country		Zip	Code			(From)	(To))	
	What is the current	t marital	status of the	e CP?						
-	() Divorced) Married) Never Married		Separated	() Widowed		
	Name of CP's curr	rent spou	se: (First Na	ame, M	iddle Name, Las	st Name)				

Is the CP currently receiving	g benefits? If so,	select all that apply a	nd list the state when applicable.
() Medical Assistance	State () RSDI	/SSD	() SSI
() Food Stamps (SNAP)	State: () Black	Lung	() Veterans Assistance
() TANF (AFDC/KTAP)	State () Other	:	
() Child Care Assistance	State () None	:	
If the CP is not currently reapplicable.	eceiving benefits	, have benefits been r	received in the past? If so, select all that apply and list the state when
() Medical Assistance	State:	() RSDI/SSD	() SSI
() Food Stamps (SNAP)	State:	() Black Lung	() Veterans Assistance
() TANF (AFDC/KTAP)	State:	() Other :	
() Child Care Assistance	State:	() None :	

III. CHILD(REN)'S INFORMATION

Enter information about the chi	d(ren) for whom services are	being requested.(Child -1)
Complete Name (First Name, M	iddle Name, Last Name, Suffix)	Social Security Number:
Date of Birth		Sex: M F
Race: () Native Americ	an or Alaskan Native) Asian () Black or African American () Hispanic
() Native Hawaii	an or Other Pacific Islander) White () Unknown () Other
State where child conceived		Place of Birth
Country of Birth	State of Birth	County of Birth City of Birth
Was the mother married when the	is child was conceived? (Yes/N	(o)
What is the name of the person t	o whom the mother was married?	
Was the child emancipated or m	arried? (Yes/No)	
Is this child currently receiving l	penefits? If so, select all that apply	and list the state when applicable.
() Medical Assistance	State:	() RSDI/SSD
() TANF	State:	() SSI
() Food Stamps	State:	() Veterans Assistance
() Child Care Assistance	State:	() Other :
Has this child previously receive	d any benefits? If so, select all th	at apply and list the state when applicable.
() Medical Assistance	State:	() RSDI/SSD
() TANF	State:	() SSI
() Food Stamps	State:	() Veterans Assistance
() Child Care Assistance	State:	() Other :

Enter information about the child(ren) for whom services are being requested.(Child - 2)

Complete Name (First Name,	Middle Name, Last Name, Suff	ïx) Social Se	ecurity Number:	,	
Date of Birth		Sex: M	F		
Race: () Native Ame	rican or Alaskan Native	() Asian	() Black or A	frican American	() Hispanic
() Native Haw	aiian or Other Pacific Islander	() White	() Unknown		() Other
State where child conceived		Place of	Birth		
Country of Birth	State of Birth	County o	of Birth	City of Bir	th
Was the mother married when	this child was conceived? (Ye	es/No)			
What is the name of the person	n to whom the mother was married	ied?			
Was the child emancipated or	married? (Yes/No)				
Is this child currently receiving	g benefits? If so, select all that a	pply and list the	state when applic	able.	
() Medical Assistance	State:	() RSDI	/SSD		
() TANF	State:	() SSI			
() Food Stamps	State:	() Vetera	ans Assistance		
() Child Care Assistance	State:	() Other	:		
Has this child previously recei	ved any benefits? If so, select al	ll that apply and l	list the state when	applicable.	
() Medical Assistance	State:	() RSDI/	SSD		
() TANF	State:	() SSI			
() Food Stamps	State:	() Vetera	ans Assistance		
() Child Care Assistance	State:	() Other	:		

Enter information about the child(ren) for whom services are being requested.(Child - 3)

	Middle Name, Last Name, Suffi		Social Security Number:				
Date of Birth		Sex:	M F				
Race:() Native American or Alaskan Native() A() Native Hawaiian or Other Pacific Islander()			() Unknow	African American n	() Hispanic() Other		
State where child conceived		Place	of Birth				
Country of Birth	State of Birth	Coun	ty of Birth	City of Bir	th		
Was the mother married when	this child was conceived? (Ye						
What is the name of the persor	to whom the mother was marrie	ed?					
Was the child emancipated or t							
Is this child currently receiving	g benefits? If so, select all that ap	ply and list	the state when appl	icable.			
() Medical Assistance	State:		SDI/SSD				
() TANF	State:	() \$5					
() Food Stamps	State:	() Ve	eterans Assistance				
() Child Care Assistance	State:		() Other :				
Has this child previously receiv	ved any benefits? If so, select all	that apply a	nd list the state who	en applicable.			
() Medical Assistance	State:		SDI/SSD				
() TANF	State:	() SS	Ι				
() Food Stamps	State:	() Ve	() Veterans Assistance				
() Child Care Assistance	State:	() Ot	her :				

Enter information about the child(ren) for whom services are being requested. (Child - 4)

Complete Name (First Name, I	Middle Name, Last name, Suffix	x) Social S	Social Security Number:			
Date of Birth		Sex: M	1 F			
	ican or Alaskan Native iian or Other Pacific Islander	() Asian() White	() Black or A () Unknown	African American	() Hispanic() Other	
State where child conceived		Place of	f Birth			
Country of Birth	State of Birth	County	of Birth	City of Bir	th	
Was the mother married when	this child was conceived? (Ye	s/No)	0. 0. 19. 19. 19. 19. 19. 19. 19. 19. 19. 19		-	
What is the name of the person	to whom the mother was married	ed?				
Was the child emancipated or r	married? (Yes/No)					
Is this child currently receiving	benefits? If so, select all that ap	oply and list the	e state when applic	cable.		
() Medical Assistance	State:	() RSD	0I/SSD			
() TANF	State:	() SSI				
() Food Stamps	State:	() Vete	erans Assistance			
() Child Care Assistance	State:	() Othe	Contraction of the local data and the local data and the			
	ved any benefits? If so, select all	that apply and	l list the state when	n applicable.		
() Medical Assistance	State:	() RSD	I/SSD			
() TANF	State:	() SSI				
() Food Stamps State: () Veterans Assistance						
() Child Care Assistance	State:	() Othe	er :			

*Add page for additional children.

IV. BACKGROUND INFORMATION

Answer whether you are the putative father, noncustodial parent, or the custodial parent.

Why is the NCI	Pabsent? () Desertion	() Divorce	() Separation	() Parents Not	t Married			
If the children's parents were married, on what date were they married? Date:								
When were the children's parents last together? Date:								
If the children's	parents are divorced, when a	nd where were they o	livorced?					
Date	Country	State	Coun	ty	City			
If the parents we	ere not married has paternity	been established? () Yes () No					
If yes, when and	d where?							
Date	Country	State	Coun	ty	City			

Have you previous	sly requested (or) recei	ived Child Suppo	ort Services for this	child(REN)?	() Yes	() No
If yes, when and w	here?					
Date	Country	Sta	ate	County	City	
Has the noncustod	ial parent paid any me	dical expenses for	or the child(ren)?	() Yes	() No	() Unknov
Has the noncustod	ial parent shared in the	e child(ren)'s sup	port?	() Yes	() No	() Unknow
COUPTOPD	ED INFODMATIO	N (Attach con	v of any and all	and an and /an aff da		•4)
	child or medical supp			orders and/or affida Yes () No	ivit of patern	ity)
	nation from most recer		. , ,			
Date of Order	Country	St	ate	County	City	7
Child Support orde	er amount \$		per			
Medical support or	dered?	() Yes	() No			
Are there any prior	child support orders?	() Yes	() No		0	
f yes, who is prov	vered by medical insu iding coverage?	() NCP	() Yes	() No	monwealth of I	Kentucky
() Other/ Name:		() NCI			monweatth of I	Kentucky
224 80 · · · · · · · · · · · · · · · · · ·			() \$7	SSN:		
If no, is medical in			() Yes	() No		
Name of the Comp	any:					
Address						
Apt/Suite Number, City						
State						
Zip Code						
Policy Number:						
Policy Effective Da	ite:					
Types of Coverage						
	() () ()	()	()		() Other
() () Hospital Media		sion Drugs	Cancer Only	VA Health Benefit		() Other

Mail the completed form to:

Office Address

I certify under penalty of law that the information I have provided is true to the best of my knowledge and belief and that the services I have requested are for the sole purpose of establishing paternity, if needed; obtaining and enforcing a support obligation; or requesting a modification review according to the Kentucky Child Support Guidelines. I understand that child support services will be provided based on the best interest of the child(ren) listed on this application. I agree to inform the area child support office or the IV-D contracting official's office to which I am providing this application of any changes in the information submitted on this application. I also understand as explained to me in the Authorization and Acknowledgment of No Legal Representation (Form CS-11), which I have signed, the IV-D Contracting Officials employed by the Cabinet for Health and Family Services represent the state and <u>not me</u>, and that an attorney-client relationship does not exist between any of the IV-D Contracting Officials and me. I further understand that the Cabinet for Health and Family Services will assess a nonrefundable annual fee of \$35.00 for child support services when \$550.00 has been disbursed during the federal fiscal year.

SIGNATURE

DATE

Complete the entire form carefully and accurately. Incorrect information will delay the processing of your application.

INFORMATION ABOUT THE KENTUCKY CHILD SUPPORT PROGRAM

Available Services:

- Location of noncustodial parents.
- Establishment of paternity.
- Establishment of child/medical support orders.
- Enforcement of child/medical support orders.
- Collection and disbursement of current and/or past-due child/medical support obligations.
- Enforcement and collection of spousal support when there is an existing spousal support order, the spouse or ex-spouse is living with the child, and CHFS is collecting support for the child.
- Review for possible modification of child/medical support obligations.
- Case closure if we are unable to contact you for 60 days.
- Termination of support order.

Rights:

- All parties to the child support cases have equal status.
- Any party to the case can ask questions, raise issues, and request a review with or without assistance from an attorney.
- All parties have a right to have the support order reviewed every 36 months or sooner if there are on-going changes that cause a 15% increase or decrease in the support obligation amount.

Responsibilities:

- The applicant must provide complete and accurate information regarding yourself, the other parent, and the child(ren).
- You must notify us when your address changes.

State Fees:

• An annual fee of \$35.00 is collected from the applicant after \$550.00 has been collected within the Federal fiscal year.

Distribution Policy:

- CSE requires custodial parents to receive their child support payments by electronic deposit to a checking or savings account or prepaid debit card.
- CSE is required to distribute payments received within two (2) working days of receipt of the payment.

*****KEEP THIS PAGE FOR YOUR RECORDS*****

CS-202 (R. 2/17) 921 KAR 1:380

AUTHORIZATION FOR ELECTRONIC DEPOSIT OF CHILD SUPPORT PAYMENTS

Custodial parents must choose to receive their child support payments by electronic deposit to a checking or savings account or prepaid (reloadable) debit card obtained by the custodial parent. Please complete this form and return to the address or fax number listed below to ensure timely receipt of your child support payments. Child support system records will be updated to match the address, telephone number and financial account information provided below.

Date: Social Security Nu	mber of Custodial Parent:	
Name of Custodial Parent:	Telephone Number: ()	
Mailing Address of Custodial Parent:		
City: State:	ZIP Code:	
I would like to receive my child support payments by (ch	oose only one): S Account Prepaid (reloadable)Debit Card	
*If you select the prepaid (reloadable) debit card option, call the telephon card or that is listed on the back of the card to locate the routing number a Child Support Enforcement agency cannot process this form without this i	e number or visit the website provided on the instructions that came with the and account number for the prepaid (reloadable) debit card you obtained. The aformation.	
Name and address of Financial Institution (bank, credit union, etc):	Telephone Number of Financial Institution:	
	Account Number:	
	Routing Number: (this is a 9 digit number)	

I hereby authorize Child Support Enforcement (CSE) to deposit my child support payments to the account above and agree to the following conditions:

- If all information provided above is correct and complete, deposit of my child support payments into this account will begin within one week. If all information provided above is not correct and complete, deposit of my child support payments into this account will be delayed. All child support payments will be deposited to this account regardless of the number of child support cases I may have open in the State of Kentucky. I must allow two to three working days from the date the CSE Agency disbursed the payment to have the funds available in my account. I authorize CSE to adjust any overpayment made to my account. If funds are returned by the Financial Institution for any reason, CSE will hold those funds. CSE will attempt to contact me to obtain new account information but will not release the funds until new account information is received. It is my responsibility to keep CSE informed of my most recent mailing address and telephone number.
- No separate notice will be sent to me when child support payments are deposited into this account. I can obtain payment information 24 hours a day, 7 days a week by calling (800) 443-1576 or accessing the Kentucky Child Support Interactive (KCSI) website at https://csws.chfs.ky.gov/csws/.
- It is my responsibility to immediately notify CSE and complete a new authorization form when my account information changes. If I close my child support case, the account information on file at the time I closed my case will remain in effect until I complete a new authorization form. I can make changes to my account information electronically through the KCSI website at https://csws.chfs.ky.gov/csws/, by downloading the authorization form from this website, or obtaining it from my local CSE office and returning it to the address or fax number provided below.

I must return this form by fax to (502) 564-7938 or mail to Child Support Enforcement, Attn: EFT Coordinator, P.O. Box 2150 Frankfort, Kentucky 40602-2150.

Printed Name of Custodial Parent Web site: http://chfs.ky.gov/dis/cse.htm



Signature of Custodial Parent An Equal Opportunity Employer M/F/D Page 1 of 1 CS-200 (R. 6/12)

COMMONWEALTH OF KENTUCKY Cabinet for Health and Family Services Department for Income Support **Child Support Enforcement**

AFFIDAVIT AND REQUEST FOR NONDISCLOSURE

If you feel that the health, safety and liberty of you or your child(ren) would be unreasonably put at risk by the release of your address or other identifying information, please complete this affidavit, sign in front of a notary and forward to the child support office handling your case.

IV-D#: Custodial Parent:

Noncustodial Parent:

_, state under penalty of perjury that the disclosure of my address or other I, information identifying my location could be harmful to child(ren) under this IV-D number or to me. I am requesting that my address or other identifying information or that of the child(ren) not be disclosed to the other party in the case referenced above. This request for nondisclosure of information will remain in effect until I notify Kentucky Child Support Enforcement, in writing that the at-risk situation is no longer valid. I understand my request for nondisclosure may be subject to judicial review.

Please check all that apply:

() 1. A domestic violence protective order or restraining order has been issued against the other party.

- () 2. The other party has been charged with a crime (such as assault or harassment) or been involved in a criminal civil or criminal court case in which I was a party, a victim, a witness, or otherwise involved.
- () 3. Attached are medical records, police records, court reports, psychological reports, or other evidence demonstrating that an actual danger exists.

() 4. Other.

If you checked any of the above please explain what happened, when, where and who was involved:

I understand that this information may be shared with the Division of Family Support and Division of Protecti	on and
Permanency. I also understand that I am not legally represented by a CHFS attorney, and I have been advised	l to
consult my own attorney concerning my legal rights.	

Signature	Date Signed	
Street and Apt No.		
City, State, Zip Code	(daytime telephone number or contact number)	
Child Support Enforcement		
Telephone:		
Subscribed and Sworn to me		
this day of		
Notary	My Commission expires	
http://chfs.ky.gov/dis.cse.htm	An Equal Opportunity Employer M/F/D Page 1 of 1	

CS-140 (R. 10/12) 921 KAR 1:380

COMMONWEALTH OF KENTUCKY Cabinet for Health and Family Services Department for Income Support Child Support Enforcement

ASSIGNMENT OF RIGHTS AND AUTHORIZATION TO COLLECT SUPPORT

Noncustodial Parent:

Child(ren):

IV-D Number:

I, ______, assign to the Cabinet for Health and Family Services (CHFS) medical support owed for the child not to exceed the amount of Medicaid payments made on behalf of the child.

I hereby authorize CHFS, to collect on my behalf all current and/or past-due child support, medical support and spousal support payable to me for the benefit of myself and/or my minor child(ren).

I authorize any and all current or past-due sums of child, medical and/or spousal support which are owed to me to be paid to CHFS and guarantee these monies have not already been paid.

I further understand that the Cabinet for Health and Family Services will assess a nonrefundable annual fee of \$35.00 for child support services when \$550.00 has been disbursed during the federal fiscal year.

CHFS shall distribute any and all payments received according to federal and state laws.

SIGNATURE

DATE

Return to:

Web site: http://chfs.ky.gov/dis.cse.htm



An Equal Opportunity Employer M/F/D Page 1 of 1

AUTHORIZATION AND ACKNOWLEDGEMENT OF NO LEGAL REPRESENTATION

Contracting Officials represent the Commonwealth of Kentucky, not you personally. If you apply for and use child support services through the Cabinet for Health and Family Services (CHFS), by signing below, you authorize and acknowledge the following:

- I request CHFS to assist me in my child support case, including court action, if necessary.
- . I acknowledge that any CHFS attorney to whom I may be referred will be dealing with me only in my capacity as the adult representative (guardian, custodial parent) pursuant to his or her obligation to provide legal services to and for CHFS and the Commonwealth of Kentucky according to KRS 205.712(7).
- . I understand I am not legally represented by a CHFS attorney and a CHFS attorney may take a position unfavorable to me.
- . I understand an attorney-client relationship does not exist between CHFS's attorney and me, and I understand the consequences of this on the issues of confidentiality and attorney-client privilege.
- I understand I have the right to obtain legal representation for myself at any time I choose, now or in the future, and I will be responsible for attorney fees and costs. If I choose private legal representation, I will notify the contracting official's office.
- . I understand that information I provide to CHFS is not completely confidential. It is sometimes necessary for CHFS to provide information from its files to other people who work with CHFS to establish, enforce or modify child support orders. In addition, CHFS may provide information to appropriate authorities for use in the investigation and prosecution of welfare fraud or other violations of state or federal law. Also, the court may require the release of information to the noncustodial parent(s).

Signature

Date

DO NOT WRITE IN THIS SPACE

FOR AGENCY USE ONLY: IV-D NUMBER:

NONCUSTODIAL PARENT: CUSTODIAL PARENT:

CHILD(REN):

Web site: http://chfs.ky.gov/dis.cse.htm



THIRD PARTY AUTHORIZATION TO DISCUSS CASE

My name is:	
My social security number is:	
My telephone number is:	
My address is:	

Federal and state laws limit the Warren County Child Support Office's ability to discuss information about a case with anyone other than a party to that case, unless a party authorizes in writing the release of information.

Parties granted third party authorization to discuss the case with our office have no rights to the information and information released shall be discretionary and limited in nature.

I, ______, hereby grant authorization for ______ to discuss my case with the Warren County Child Support Office.

PERSON TO WHOM AUTHORIZATION IS GRANTED TO DISCUSS CASE:

Name/Relation:

Address:

Telephone Number:

I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO UPDATE THIS FORM. PROMPTLY WITH THE WARREN COUNTY CHILD SUPPORT OFFICE SHOULD A CHANGE IN CIRCUMSTANCES OCCUR. <u>UNTIL I CHANGE THIS FORM AND REVOKE</u> THE ABILITY TO SPEAK TO THE ABOVE NAMED PERSON, THE DIVISION OF CHILD SUPPORT MAY CONTINUE TO SPEAK TO THE PERSON LISTED.

SIGNATURE

Subscribed and sworn to before me this _____ day of _____, 20

NOTARY PUBLIC MY COMMISSION EXPIRES:

IVD:

DATE RECEIVED: _____

CASEWORKER: _____