

## **ITEM FOR CONSIDERATION**

**TOPIC:** Professional Educator Contract(s) - Preliminary Notice of Non-renewal(s)

**BACKGROUND INFORMATION:** Wisconsin Statute §118.22 required teachers not receiving contracts for the upcoming school year to receive both a preliminary notice of non-renewal and a final notice of non-renewal by specific dates.

The Board of Education is required to provide teachers with written notice of renewal or non-renewal on or before May 15. Per Statute, at least 15 days prior to giving written notice of refusal to renew a teacher's contract for the ensuing school year, the employing board shall inform the teacher by preliminary notice in writing that the board is considering nonrenewal of the teacher's contract and that, if the teacher files a request therefor with the board within 5 days after receiving the preliminary notice, the teacher has the right to a private conference with the board prior to being given written notice of refusal to renew the teacher's contract.

**FISCAL NOTE:** None

**ADMINISTRATIVE RECOMMENDATION:** Approval

**INSTRUCTIONAL IMPACT:** None

**CONTACT PERSON:** Julie King, 920-997-1399 (x2042)

3/13/23